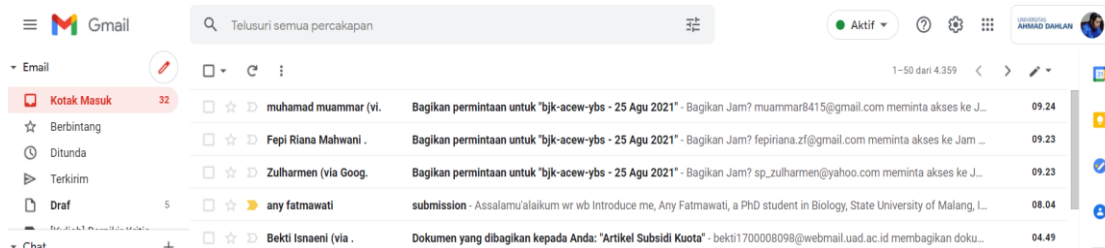
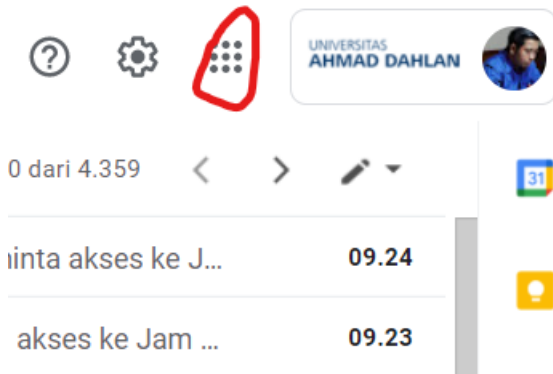


## Langkah-langkah membuat link Gmeet

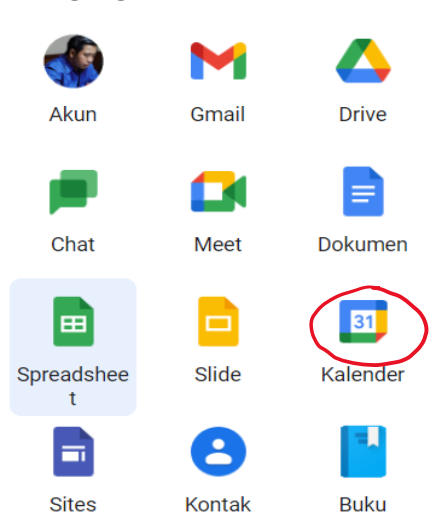
1. Silakan login ke akun gmail, maka akan tertampil seperti berikut:



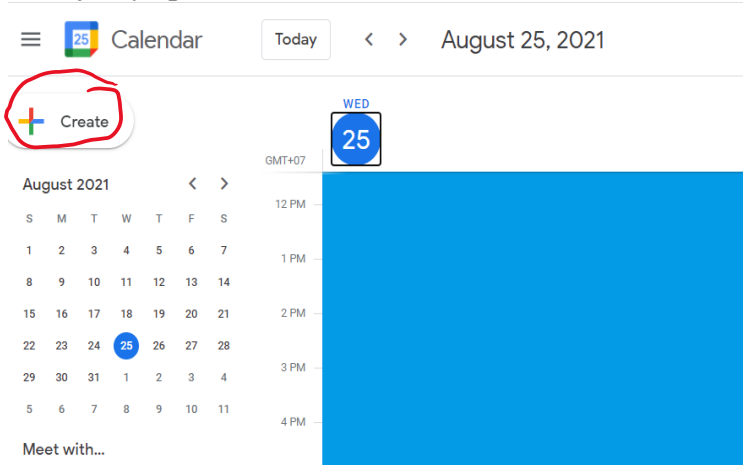
2. Silahkan klik icon (lingkari merah)



3. Pilih google calender



4. Selanjutnya pilih create




5. Selanjutnya isikan informasi


=×


## Add title


Event Out of office Task Reminder Appointment slots


 **Wednesday, August 25** 11:00am – 12:00pm  
Time zone · Does not repeat


[Find a time](#)

 Add guests

 Add Google Meet video conferencing ▼

 Add location

 Add description or attachments

 **Much. Fuad Saifuddin** ●  
Busy · Default visibility · Notify 10 minutes before

More options Save

**Add title:** PPL ke-1

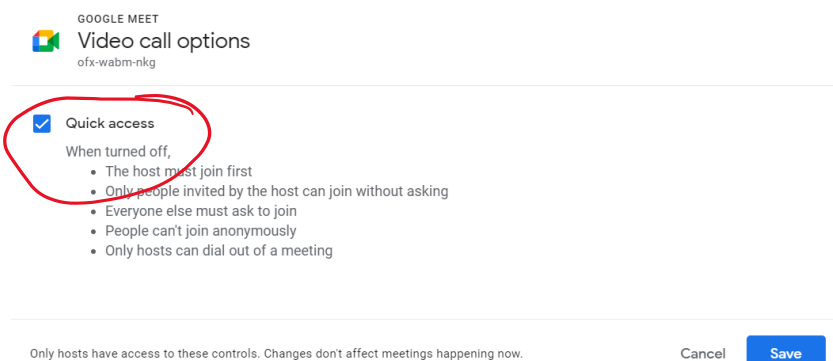
**Time:** edit sesuai dengan keperluan kapan PPL ke-1 akan dilakukan (Tanggal berapa dan jam berapa)

**Add guest:** masukkan email dosen dan Guru pamong di bagian ini ([fuad.saifuddin@pbio.uad.ac.id](mailto:fuad.saifuddin@pbio.uad.ac.id); [yuwonomardisiswoyo@gmail.com](mailto:yuwonomardisiswoyo@gmail.com))

6. Klik “**Add Google Meet video conferencing**”



klik setting/pengaturan, pastikan ceklist, kemudian save/simpan.



7. Untuk mendapatkan link klik bagian copy (lingkaran merah)



8. Letakkan hasil copy ke LMS

Subject


Message

The image shows a form for posting a message to a forum. It has two main sections: "Subject" and "Message". The "Subject" section has a single-line text input field. The "Message" section has a larger text area with a rich text editor toolbar above it. The toolbar includes icons for undo, font color, bold, italic, bulleted list, numbered list, link, unlink, smiley, image, video, microphone, camera, and help. Below the text area are three buttons: "Post to forum" (highlighted in blue), "Cancel", and "Advanced".

subject: isi nama

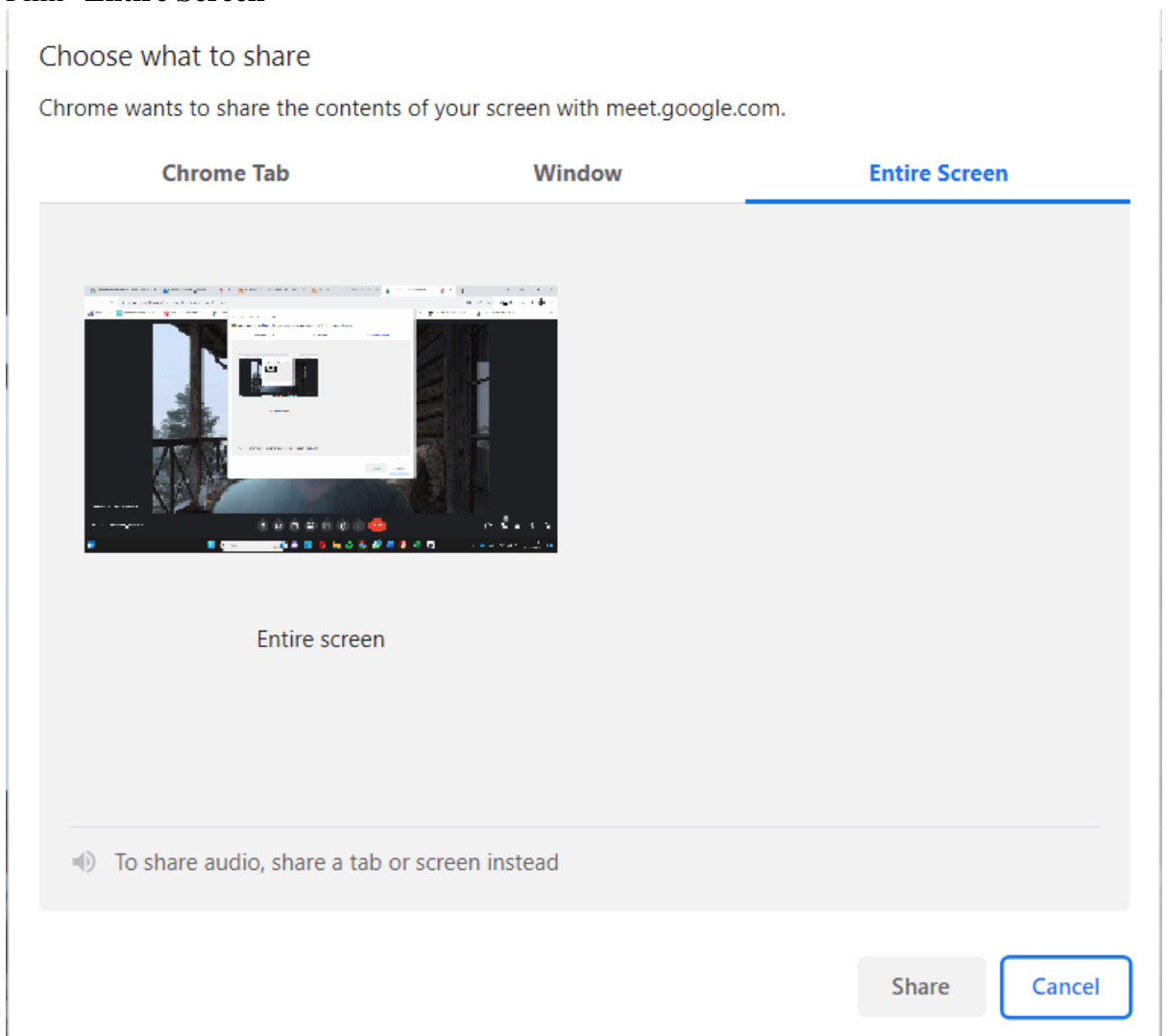
Message: isi link yang berhasil dicopy tadi

## Cara Presentasi dengan Google Meet

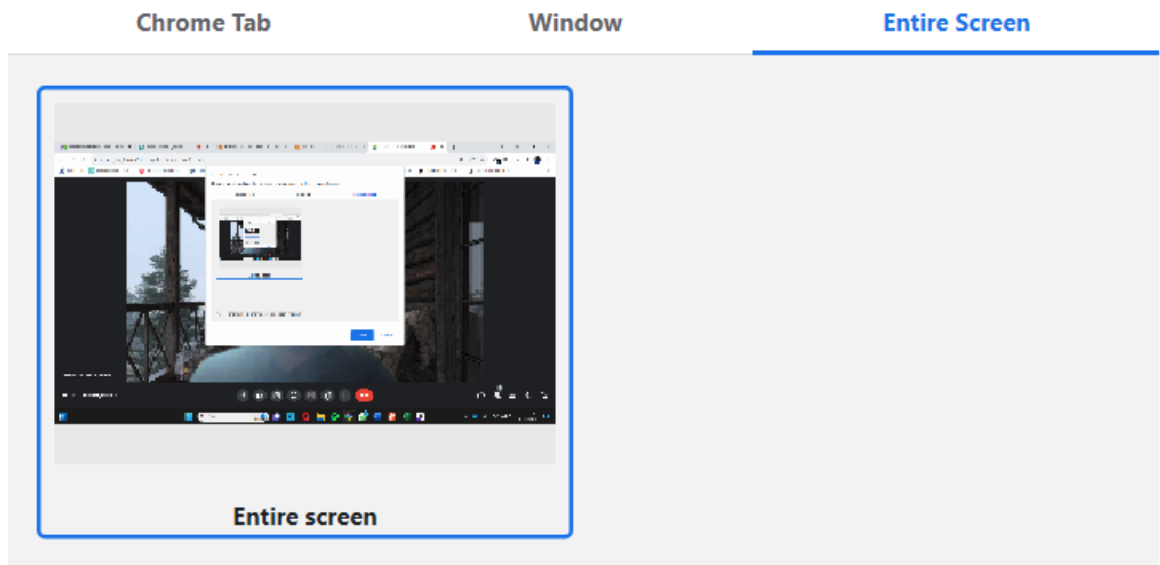
1. Klik icon layar 



2. Pilih “Entire Screen”



3. Klik tampilan yang ada dalam kotak tersebut (sampai terlihat ada garis yang mengelilingi gambar)



4. **Klik Share**
5. Kemudian **pilih file** yang akan dipresentasikan

**“Selamat mencoba, semoga PPL lancar”**